

Fort Rucker Community Scholarship Application 2019

Scholarship applications must be postmarked no later than **March 15, 2019**

Carefully read the Application Packet Checklist and Eligibility Criteria Sheet for the listed scholarships.

In order for an applicant to be eligible, the applicant must be accepted to an accredited college, university, vocational, or trade school. Scholarship awards will be based on academic and personal achievement, community and volunteer involvement, and an essay. Scholarship funds may be used for tuition and other academic expenses charged by the institution including lab fees and books. Awarded funds will be sent directly to the recipient's school of choice to an account established in the applicant's name upon receipt of proof of enrollment.

Applicants who receive an appointment to one of the U.S. Military Academies (or affiliated preparatory schools) or those who are awarded a full scholarship at any accredited U.S. post-secondary institution of higher education are *not* eligible to receive funds from this program. (A full scholarship is defined as one that provides for payment of tuition, room and board, books, lab fees, and other related expenses.)

Please utilize the checklist to assure the application is complete. Incomplete applications will be disqualified.

This application may be found online at: <http://www.fortruckercsc.com/scholarships.html>

If you have any questions concerning this form, please contact the Scholarship Chairperson at scholarshipsfrsc@gmail.com

APPLICATION PACKET CHECKLIST

The following items must be included with the application packet and must be postmarked no later than **March 15, 2019**. Incomplete applications or failure to follow instructions will disqualify the applicant. It is the applicant's responsibility to ensure that the application is complete and on time.

A Completed Scholarship Application includes:

- Scholarships & Criteria checklist (p. 2-3)
- Personal Information (p. 4-5)
- Essay & Circumstances (p. 6)
- One (1) letter of recommendation in sealed envelope with recommender's signature across the seal on the back flap. (p. 8) The recommendation must be from a direct supervisor in either a community-service or paid position or an academic evaluation from an instructor or professor
- One (1) character evaluation in sealed envelope with the evaluator's signature across the seal on the back flap. (p. 9) The character reference can be from an employer, teacher, volunteer manager, minister, or another individual (not related to you) who knows the applicant personally.
- Guidance Counselor Information Sheet (for high school seniors only) in sealed envelope with signature across the seal on the back flap (p. 10)
- Scholarship Agreement Form (p.11) Signed and Dated
- Copies of **official transcripts** from high school(s), vocational school(s), and/or all colleges.
- Proof of military dependent status: provide a copy of the sponsor's DEERS enrollment form (DA Form 1172) with the applicant's information highlighted and Social Security Numbers blacked out. Photocopies of ID cards may NOT be submitted.

OR

- Proof of DA/DoD Civilian dependent status: submit a signed and sealed letter from the sponsor's supervisor verifying DAC/DoD status, assigned unit and contract expiration date. Photocopies of ID cards may NOT be submitted.

If you have any questions concerning this form, please contact the Scholarship Chairperson at scholarshipsfrsc@gmail.com

SCHOLARSHIP COMMITTEE
PO BOX 620001
FORT RUCKER, ALABAMA 36362

APPLICANT# _____

ELIGIBILITY CRITERIA

All applications are judged by blind review. Scholarship amounts are determined by the availability of funds generously donated by the local community as well as funds raised by the Fort Rucker Community Spouses Club. Scholarship amounts per recipient varies. Amount of scholarship is based on the quality and quantity of applications received but have a minimum value of \$500.

Eligibility (must fulfill all requirements (1-5) to be eligible for scholarship):

1. The applicant's parent/guardian/spouse **must** be Active Duty, National Guard, Reserve, Retired, or deceased member of the United States Military; or the applicant's parent/guardian/spouse must be a DA/DoD civilian assigned to and/or living within a 50-mile radius of Fort Rucker, AL.
2. The applicant **must** be either A or B:
 - A. A full-time student (minimum 12 semester hours) currently enrolled in an accredited college, university, trade, or vocational school, or expect to be enrolled by Fall 2019.
 - B. A Spouse and part time student (minimum 6 semester hours) currently enrolled in an accredited college, university, trade, or vocational school, or expect to be enrolled Fall 2019.
3. All student applicants **must** have an overall GPA of 3.0 or higher on a 4.0 scale.
4. The application **must** be completed in accordance with the guidance provided within.
5. The envelope containing the completed application **must** be postmarked no later than March 15, 2019.

Note: Verification of enrollment will be made before any scholarship checks are sent to an awardee's school.

Please check the appropriate category:

_____ I am a/an **[High School Senior]** **[Undergraduate student]** **[Graduate student]** (circle one)
whose parent or legal guardian is an FRCSC Member.*
I am, or will be enrolled full time (minimum 12 semester hours) Fall 2019
Name of Parent(s) or Legal Guardian associated with FRCSC: _____

_____ I am a/an **[High School Senior]** **[Undergraduate student]** **[Graduate student]** (circle one)
without an association to FRCSC.
I am, or will be enrolled full time (minimum 12 semester hours) Fall 2019

_____ I am a FRCSC Member* completing an **[Undergraduate degree]** **[Graduate degree]** (circle one)
I am, or will be enrolled (minimum 6 semester hours) Fall 2019

_____ I am a Spouse, but without an association to FRCSC.
I am completing an an **[Undergraduate degree]** **[Graduate degree]** (circle one)
I am, or will be enrolled (minimum 6 semester hours) Fall 2019

*A FRCSC Member is defined as: a member, in good standing, of the Fort Rucker Community Spouses Club by December 31, 2018

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APPLICANT# _____

PERSONAL INFORMATION
Please type or write legibly

Name: _____

Address: _____

County of Residence: _____

Telephone #: _____ Email _____

Level of completed education: High School Senior Undergraduate Student
 Graduate Student Vocation/Trade School Student

High School Information:

Name: _____ Date of graduation: _____

Current or Prospective College (or other Higher Education Institution):

Name: _____ Anticipated Year of Graduation: _____

Major or Intended Major: _____

Sponsor Information:

Sponsor's Name: _____

Sponsor's Relationship to Applicant: _____

Sponsor's Status (circle): [Active Duty] [Retired] [Gold Star Family Member]
 [National Guard/Reserve] [DA Civilian] [DoD Civilian]

Sponsor's Assigned Unit and Unit Address: _____

Sponsor's ETS or Contract End Date: _____

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APPLICANT# _____

Please fill out the below information, if extra space is needed please attach additional pages using the below format.
Please do not attach resume. Hours/month is defined as hours per month.

1. List employment experience for the last two years. (List most recent first)

<i>Employer/Contact Info</i>	<i>Dates</i>	<i>Position/Duties</i>	<i>Hours/Month</i>
_____	_____	_____	_____
_____	_____	_____	_____

2. List activities in which you have actively participated in during the last four years:

(Athletics, Band, School or Church Activities, Clubs, and Professional Organizations).

<i>Reference/Contact Info</i>	<i>Dates</i>	<i>Activity/Position</i>	<i>Hours/Month</i>
_____	_____	_____	_____
_____	_____	_____	_____

3. List organizations with which you have volunteered within the last four years.

<i>Reference/Contact Info</i>	<i>Dates</i>	<i>Activity/Position</i>	<i>Hours/Month</i>
_____	_____	_____	_____
_____	_____	_____	_____

4. List any honors or awards you have received within the last four years.

<i>Honor/Award</i>	<i>Date Received</i>	<i>Description</i>
_____	_____	_____
_____	_____	_____

5. List other areas of interest (If vocational, please list completed and currently enrolled career courses).

6. Number of people in your immediate family that will be attending an institution of higher learning in the 2019-2020 school year: _____

7. Are you planning to apply GI Bill benefits to the 2019-2020 school year? _____
If yes, number of months? _____

8. If you are awarded this scholarship, what do you anticipate the money being applied to (please check ONE box only): Tuition Room and Board Books Lab fees Other: _____

If extra space is needed, please attach additional pages using the above format.

ESSAY

Essays must follow a standard essay format: an introductory paragraph, three (or more) supporting paragraphs, and a concluding paragraph. Sentences should be complete with proper grammar and punctuation. ***Plagiarism of any kind &/or failure to follow instructions will disqualify the applicant.*** Essays must be double-spaced in Times New Roman, font size 12. Essays will be scored according to the rubric provided. Your essay will be a minimum of 500 words to a maximum of 1,000 words

Complete the essay on a separate sheet of paper. The title of your essay should contain the letter of the question you choose to answer (see below) plus the essay's word count.

(Example: The title for an essay based on question B with a count of 549 words would be **B549**).

Please make sure no names are included in the essay.

All Applicants must complete the essay portion.

Choose one of the following topics to complete your 500-1,000 word essay:

- A. How do you feel your experiences within the Military Community have prepared you for handling the challenges of collegiate academic life?
- B. Explain your personal view of the importance of the Military in today's society?

CIRCUMSTANCES

Are there any additional or extenuating circumstances that you would like to bring to the attention of the selection committee? (Are there any circumstances that may have prevented you from volunteering, working or participating in activities?) If so, please attach your explanation on a separate sheet of paper titled "*Extenuating Circumstances*"

Are there financial circumstances that should also be considered? If so, please attach an explanation on a separate attached sheet of paper titled "*Financial Circumstances*"

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ESSAY RUBRIC

	Excellent 5 Points	Above Average 4 Points	Average 3 Points	Below Average 1-2 Points	Poor 0 Points
Introduction and Conclusion	Inviting and well developed opening that clearly states the topic and provides an overview of the essay. It has a strong conclusion that relates to the entire essay.	The main topic is clear and provides a basic overview of the essay. The conclusion relates to the essay and reflects back to the introduction.	The opening is clear and states the main topic with a hint of the rest of the essay. The conclusion is present but plain.	The topic is not clear or well supported. The conclusion may be unclear or weak.	Does not contain a discernible introduction or conclusion.
Main Points	At least four main points support and clearly embellish the topic.	At least three main points strongly support the essay topic.	At least two main points support and describe the author's message.	The author's points are unclear or loosely related to the topic.	Main supporting points are not provided, or are irrelevant.
Organization	The essay is very well organized with a definite sequence, interesting language, and distinctive transitions. The reader is interested and easily engaged.	The essay is organized with a logical flow of information with basic transitions. The information stays on topic and is engaging.	The essay is basic. The points are developed, but may get off track at times. Some information may be unclear. Transitions are evident, but not pronounced.	The writer attempts to explain their topic, but the organization is lacking and the reader may be confused.	The essay lacks a main topic, with no apparent transitions. Ideas are random and not well developed.
Mechanics	There are two or less errors in grammar, punctuation or spelling.	There are up to 4 errors that cause the reader to pause and re-read for clarity. The essay continues to impress the reader.	There are more than 5 mechanical errors in the essay that distract the reader enough for pause, but do not frustrate the reader.	There are many grammar, punctuation or spelling errors. Reader is distracted or confused.	There are an excessive number of mechanical errors. Reader is unable to determine the author's intent.

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APPLICANT# _____

LETTER OF RECOMMENDATION

APPLICANT: Print this form and fill-in your name, as well as the name of the person recommending you. This may be a supervisor in a volunteer or paid position, an instructor who can discuss academic or work ethic. Please provide to the recommender an envelope with your name on it.

Name of Applicant: _____, _____
Last Name *First Name*

Name of Recommender: _____, _____
Last Name *First Name*

RECOMMENDER:

1. In what capacity do you know the applicant?
2. I have known the applicant for _____ year(s) and _____ month(s).
3. Please evaluate the applicant in the following areas:

	No basis for judgment	Average	Good (Top 11-25%)	Excellent (Top 4-10%)	Outstanding (Top 3%)
Leadership					
Integrity					
Responsibility					
Ability to get along with others					
Motivation					
Industrious					
Community Involvement					
Intellectual Promise					

4. **REQUIRED:** Please provide a brief explanation of why you feel this student is qualified for our scholarship. Please use the back of this form. If additional room is needed, attach separate letter. **Please do not include the applicant's name in your recommendation, instead, please use the word "applicant."**

Recommender's Name & Title _____

Signature _____ Today's Date _____

Phone Number _____

Please return your recommendation directly to the applicant in a sealed envelope with your (matching) signature across the seal of the envelope. The completed application packet must be postmarked by **March 15, 2019**.

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APPLICANT# _____

CHARACTER EVALUATION

TO APPLICANT: Print this form and fill-in your name, as well as the name of the person evaluating you. This may be an employer, volunteer manager, minister, or another individual not related to you who knows you personally. Please also provide to the evaluator an envelope with your name on it.

Name of Applicant: _____, _____
Last Name *First Name*

Name of Evaluator: _____, _____
Last Name *First Name*

TO EVALUATOR:

1. In what capacity do you know the applicant?
2. I have known the applicant for _____ year(s) and _____ month(s).
3. Please evaluate the applicant in the following areas:

	No basis for judgment	Average	Good (Top 11-25%)	Excellent (Top 4-10%)	Outstanding (Top 3%)
Leadership					
Integrity					
Responsibility					
Ability to get along with others					
Motivation					
Industrious					
Community Involvement					
Intellectual Promise					

4. **REQUIRED:** Please provide a brief explanation of why you feel this student is qualified for our scholarship. Please use the back of this form. If additional room is needed, attach separate letter. **Please do not include the applicant's name in your evaluation, instead, please use the word "applicant."**

Evaluator's Name & Title: _____

Signature _____ Today's Date _____

Phone Number _____

Please return your recommendation directly to the applicant in a sealed envelope with your (matching) signature across the seal of the envelope. The completed application packet must be postmarked by **March 15, 2019**.

If you have any questions concerning this form, please contact the Scholarship Chairperson at scholarshipsfrcsc@gmail.com

GUIDANCE COUNSELOR INFORMATION SHEET

This section only applies to High School Senior applicants

The following named student is a candidate for one of the several scholarships administered by the Community Spouses' Club at Fort Rucker, Alabama. Your evaluation will become part of the student's confidential file intended for use by the selection committee. Please attach a copy of the student's secondary school transcript for grades 9-12 with **honors classes clearly marked**. Please place this form in a sealed envelope and sign across the seal on the back flap. Return this form to the applicant as soon as possible so that he/she can include it in the application package. The application package must be postmarked no later than **March 15, 2019**.

Name of Student: _____

1. Student's cumulative GPA through the first semester of the 12th grade based on a:

Numerical Average (99.9): _____

Weighted GPA: _____ Unweighted GPA: _____

2. Student's Scores: SAT _____ ACT _____ SCAT _____

**Please attach a copy of the student's official test scores.*

3. Guidance Counselor's assessment of the student's character and conduct:

Superior Above Average Average Less than Average

4. Please provide any additional relevant comments on student's character or personality. **Please do not include the applicant's name in your evaluation, instead, use the word "applicant."**

Counselor's Name (print): _____ Telephone: _____

Counselor's Signature: _____ Date: _____

Email Address: _____

School Name & Counselor's Title: _____

Please return your recommendation directly to the applicant in a sealed envelope with your (matching) signature across the seal of the envelope. The completed application packet must be postmarked by **March 15, 2019**.

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SCHOLARSHIP AGREEMENT FORM

Please read and sign below, then send completed applications to the following address.
It must be postmarked no later than **March 15, 2019**.

**FORT RUCKER COMMUNITY SPOUSES' CLUB
ATTN: SCHOLARSHIP CHAIRPERSON
P.O. BOX 620001
FORT RUCKER, AL 36362**

I have read and understand all the conditions given by Fort Rucker Community Spouses' Club concerning the scholarships awarded based on this application.

I hereby affirm all the information given in this application is true to the best of my knowledge. Additionally, I waive my rights concerning the letter of recommendation, character evaluation and Guidance Counselor form, all of which were given to me in sealed envelopes by the writers. If I am selected as a recipient, I agree to participate in publicity activities, such as having my name, photo, and school address published in web-based and local print media. (Home-schooled students addresses will not be used.)

BY SIGNING THIS SCHOLARSHIP APPLICATION, I AGREE TO ABIDE BY ANY AND ALL TERMS STIPULATED WITHIN.

Applicant Name (Print)

Sponsor Name (Print)

Applicant Signature

Sponsor Signature

Applicant's Email Address

Sponsor's Email Address

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